



Parent Student Handbook 2024-2025

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Tuition

- We **require** all students to have an updated credit card on file.
- Tuition payments are due the 1st of each month and will be automatically drafted from the card we have on file
- Any late payments past the 10th of the month will result in a late fee charge of \$15. We will email you on the 1st of the month if your card does not go through so please update your card asap to avoid this fee.
- Dance program runs September – June. The program that your child is enrolled in is broken down into 10 monthly payments with no finance or interest charge.
- We do not freeze memberships or refund classes for missed classes. You can do a makeup class in any class for your child's age group.
- You must take makeup classes in a timely manner before the end of the session because they can not roll over into summer.
- We strive to have each month of tuition cover about 4 classes however due to holidays, this is sometimes just not possible. In the case of inclement weather or unforeseen closures, classes can be made up in any other class on our schedule. See calendar section for more info.
- Once your child is registered, if you wish to withdraw them from classes, you must do so in writing. This written notification must be received 30 days before your next draft date.
- **June tuition is charged as a full month although you may only 1-2 classes during it. The other portion of June's tuition goes directly towards rehearsal and recital days for our teachers instead of charging an additional performance fee.**

Account

- All students have an account that can be accessed on our website. Use this to update your billing info, register for classes/events, and shop our online store.
- If you filled out a paper registration form, you can use your email address to access this account
- Please do not make multiple accounts as you will get locked out of the system. If you cannot access your account please reach out to us to unlock it.

Dress Code (<https://onmytoes.perfectmind.com/SocialSite/Product> for these items)

Hair: All hair lengths must be worn off the face, neck, and out of the eyes in a ponytail. Please keep extra hair ties, bobby pins, and a brush in your dancer's bag. Ballet 1, 2, 3, & 4 classes **must** have their hair in a bun.

Dance Bag: all students should come to class with a dance bag for their shoes labeled with their name

- Ballet/Tap Combo Classes (up to age 6): any color leotard, pink or nude tights, ballet skirt/tutu (optional), pink ballet shoes & black tap shoes
- Hippity Hop Classes: tank top or t-shirt, fitted shorts or leggings, clean black hip hop sneakers



- Tumble Tots & Kinder Tumble Classes: any color leotard, pink or nude convertible or stirrup tights, fitted shorts or leggings (optional), barefoot
- Hip Hop/Lyrical: Black leotard, nude or ballet pink stirrup/convertible tights, black shorts or dance skirt with Capezio #h07 foot undeez in nude & black hip hop sneakers

All Level 1 & Up Classes- 7 and up (ballet, tap, jazz, lyrical, pointe, acro, musical theater, jumps & turns):

- Female Dancers: Black leotard, nude or ballet pink stirrup/convertible tights, black shorts or dance skirt (optional)
- Male dancers: black sweatpants or athletic pants and a white t-shirt or tank top
- Shoes:
 - Ballet/Demi Pointe: pink split sole CANVAS ballet shoes
 - Pointe: we will arrange a specific day to be sized and purchase shoes as a class
 - Tap: black split sole tap shoes
 - Jazz: tan split sole jazz shoes
 - Lyrical: Capezio #h07 foot undeez in nude
 - Hip Hop 1: black hip hop sneakers
 - Musical Theater 2: Bloch Women's Splitflex 2.5" Character shoes in tan
 - Musical Theater 1: tan split sole jazz shoes
 - Jumps & Turns: tan split sole jazz shoes

Acro: failure to come properly dressed for these classes impedes your dancer's **safety and may result in them sitting out**

Mr. Simon Classes (hip hop 2, hip hop 3 & hip hop 4)

- Attire: any color leggings/sweatpants and t-shirts, absolutely no shorts
- Shoes: any shoe from the following brands Nikes, Adidas, Pumas & Vans
- Hip Hop 2 & Hip Hop 3 should have black sneakers
- Hip Hop 4 should have white sneakers

**Level 1 & up dancers should bring a water bottle to class. We do sell water for \$1 and will charge to your account on file/accept cash if they need one.

****Sweatshirts are not allowed for any classes. Dance Wraps are, and are available on our online dance attire store.**

Everything your child brings to class should be labeled accordingly with your child's first and last name!!

Additionally, please do not wear dance shoes outside. Please come to class in regular shoes and change into your dance shoes in the lobby.

Attendance/Lateness

- Attendance is crucial however if the dancer is sick please do not have them attend class. Please email the studio if the dancer is going to be absent. You can always schedule makeup!!

Calendar

Download our Full Year Calendar to your Phone:



We follow the Lakeland Central School District Calendar for holidays. We do not offer makeup classes for the following closures:

Start Date: WEDNESDAY September 4th, 2024*

Closures (no makeups available for these days):

Rosh Hashanah- October 3rd-4th (petite comp class still on 10/3)

Columbus Day -October 14th

Halloween- October 31st

Veterans Day-November 11th

Thanksgiving Break- November 27-30th

Holiday Break- December 23rd-January 1st*

Martin Luther King Day- January 20th

Winter Break- February 15th-21st

Spring Break- April 16th-19th

Memorial Day- May 23-26th

Last Day of Classes: Saturday June 14th, 2025*

Upcoming Events:

Competition Team Bonding September 14th

Bring a Friend to Class Week! October 5th-11th (Rsvp Required)*

Halloween PNO Saturday, October 19th

Halloween Dress-up Week October 24th-October 30th*

Mini Camp Monday, November 11th 9am-12pm

"Grinch" PNO! Saturday December 14th (Snow Day December 21st)*

Holiday Pajama Week December 16th-21st

Countdown to Noon Party! Saturday December 31st 9am-12pm

Competition Team Bonding & Mock Competition- January 4th, 2025

Winter Showcase/ Sunday January 12th, 2025*

January PNO! Saturday January 18th (Snow Day January 25th)*

Team Master Class January 18th *Tentative*

"Frozen" Winter Camp February 17th-19th (9am-12pm)*

March PNO! Saturday March 8th

Team Auditions Saturday March 22nd

"Mermaids & Unicorns" Spring Day Camp! April 14th-16th (9am-12pm)*

Fall 2024-2025 Registration/Family Fun Day May 17th*

Dress Rehearsal/Picture Day/ June 3rd and/or 4th 2025 (This is included in June tuition)

Recital June 7th & June 8th, 2025

Competition Weekends

Royal Dance Convention: Sunday November 3rd Long Island

Mock Competition: Saturday January 4th at OMT Studio 2:15pm

Competition in February

Competition in March

Competition in April

******Please note, our Saturday instructors may miss a few classes during competition season as they will be with our competition teams. Classes will still be held as normal however we will tell you far in advance and prepare your dancer for their absences and a possible substitute teacher.***



Incident Weather

We generally follow the Lakeland Central School District for **ALL WEATHER RELATED** delays/closures. We will share closings and/or openings pertaining to weather via email and Instagram/Facebook.

SNOW DAY/UNFORESEEN CLOSURE POLICY: If OMT has to close for any reason, any dancers affected by that closure can come to any class on our schedule for their age group the following week for a makeup. If OMT has to close more than 3 times for bad weather on a particular day, we will then set up a specific day/time that will be a makeup day for those classes pending studio availability. PLEASE check your email and our social media pages daily especially bad weather events, and before your weekly classes, to ensure you have up to date information! This info is listed on our website and in our parent/student handbook!

Dance Recital- <https://onmytoesdance.com/recital/>

- Our Dance Recital will be on Saturday June 7th and Sunday June 8th. We will have (2) rehearsal days this year on Tuesday 6/3 & Wednesday 6/4. Your dancer will most likely have to only attend one day unless they are in multiple classes or on a team. Attendance is mandatory.
- All information regarding the recital and costumes fees will be announced during the Fall.
- Costume payments are automatically charged to the card we have on file. We will give you adequate time to prepare for this additional cost. Costumes are **non-refundable**. We will automatically charge the account we have on file on 11/15 for this costume.
- You will receive detailed information in the recital packet which will be handed out in February/March.
- June tuition includes not only the classes at the studio but also rehearsal and recital day which may be why your class does not meet for a full month in June.

Etiquette

- Please keep voices down in the lobby. It filters into the dance rooms and office areas.
- All children in the lobby must be chaperoned at all times.
- *No street shoes are allowed in the dance rooms. This includes parents and siblings.*
- If you plan to drop off your dancer, you use Zoom to view their class! Just go to <https://onmytoesdance.com/zoom-links/> and enter password dance@omt to enter. This is only for dancers 6 & under!
- Wifi for guests in the lobby is FIOS and password is dance@omt.

Monthly Newsletter & Social Media Platforms

A monthly newsletter will be emailed out to all students on the 1st of each month and posted on our social media accounts. This newsletter has all important information for the entire month. We will use



email, facebook & instagram as our main forms of communicating important dates/times/events. Please “like” our Facebook page (On My Toes Dance Academy) and follow us on Instagram @onmytoesdance.

We are looking forward to another great year at OMT!